

Appendix 2

Child Abuse / Neglect Reporting Flow Diagram

Report to Department of Family and Protective Services (DFPS)
By Phone, (800) 252-5400
By Fax, (800) 647-7410
Online, <https://www.txabusehotline.org/Default.aspx>

**** When the alleged or suspected abuse involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS**

Alleged abuse and/or neglect suspected
-OR-
Sexual activity reported, patient is pregnant OR has confirmed STI

Age 17+
Patient must consent to report abuse to authorities

All clients shall receive "Notice to Victims of Family Violence"
(see [Appendix 3](#))

No report required

Age 14, 15, 16
Affirmative Defense Established?
1. Sex partner not more than 3 years older
2. **AND**, sex partner is of the opposite sex
3. **AND**, the sex partner did not use duress, force, or a threat against the victim at the time of the encounter
Must document Affirmative Defense using appropriate section of ROS in EHR.

Age 13 or younger
**** Remember, there is NO affirmative defense for children under age of 14!**

All reports to DFPS must be made within 48 hours of knowledge of alleged abuse and/or neglect.

1. Employee filing report must complete Child Abuse Reporting Form (e-Cliniform)
2. Report to DFPS (see numbers above)
3. Place case number on Child Abuse Reporting Form, or print and scan online confirmation report.

Yes

No